



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

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TENDER NO. **SDG9822P14/07**

DATE: 14.05.2013

INVITATION TO e-BID UNDER OPEN TWO BID SYSTEM

Dear Sirs,

OIL invites Bids for the supply of “Hydraulic Power Tong with accessories (Qty-2 no)” **under SINGLE STAGE TWO BID SYSTEM** through its e-Procurement site. The bidding documents and other terms and conditions are available at Booklet No.MM/GLOBAL/E-01/2005. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions.. The details of items tendered can be found in the Item Data and details uploaded under Technical RFX.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Rfx -> External Area - > Tender Documents as Annexure -I.

Detailed specification with general Notes are given vide **Annexure –I** in the Technical Rfx -> External Area - > Tender Documents.

The tender will be governed by:

- a) “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).
- b) Technical specifications, Quantities as per Annexure –I.
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area - > Tender Documents. Technical Checklist and Commercial Checklist vide **Annexure III** must be filled-up and submitted along with the technical bid.
- d) The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 enclosed.

Special Note:

1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to **The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security.**
- b) **Catalogue and any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

3.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

4.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

5.0 **Two bid system** shall be followed for this tender and only the price-bids of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

6.0 **Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> User - > Technical Bid only. The "TECHNO-COMMERCIAL UNPRICED BID" shall contain all techno-commercial details except the prices. Please note that no price details should be uploaded in Technical RFx Response.**

7.0 The **"PRICE BID"** must contain the price schedule and the bidder's commercial terms and conditions. **The prices of the items should be quoted in "Conditions Tab". Details of prices as per Bid format / Commercial bid can be uploaded as Attachment under the attachment option under "Notes & Attachments".**

8.0 The Integrity Pact is applicable against this tender .OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide **Annexure XII** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. **Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway.** Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

9.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

Yours Faithfully

Sd-
(ABHISHEK BARUAH)
SENIOR PURCHASE OFFICER
FOR HEAD - MATERIALS



Oil India Limited
(A Govt. of India Enterprise)
P.O. Duliajan – 786602,
Assam

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Tender No. : SDG9822P14/07

Tender Fee : INR 4,500.00 OR USD 100.00

Bid Security : Applicable

Bidding Type : SINGLE STAGE TWO BID SYSTEM

Bid Closing on : As mentioned in the Basic Data of the tender in OIL's e-portal.

Bid Opening on : As mentioned in the Basic Data of the tender in OIL's e-portal.

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global Tenders for items detailed below:

Item No. / Mat. Code	Material Description	QTY.	UOM
1	Supply of Hydraulic Power Tong with accessories as per the following Annexure: a) Detailed specification – Annexure - I. b) Bid Rejection Criteria (BRC) and Bid Evaluation Criteria – Annexure-II. c) Technical & Commercial Check list vide Annexure- III	2	Nos.

Special Notes:

- 1.0 The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to "General Terms & Conditions" for e-Procurement.
- 2.0 Technical Check list and Commercial Check list are furnished vide Annexure – III. Please ensure that both the check lists are properly filled up and uploaded along with Technical bid.
- 3.0 The item qualifies for Nil duty / Deemed Export benefits. For Deemed Export benefits please refer Addendum to the General terms and conditions for Global tender.

4.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender.

a) Original Bid Security.

b) Details Catalogue and any other document which have been specified to be submitted in original.

5.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the **Online Priced Bid format**.

6.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical Rfx Response-> User - > Technical Bid. **No price should be given in above Technical Rfx otherwise the offer will be rejected.** Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical Rfx Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in "Conditions Tab". Details of prices as per Bid format / Commercial bid can be uploaded as Attachment under the attachment option under "Notes & Attachments"

7.0 PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TO BE TECHNO-COMMERCIALLY ACCEPTABLE.

8.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection.

9.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

10.0 The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

OIL's Independent External Monitors at present are as under:

- (I) SHRI N. GOPALASWAMI, I.A.S (Retd) ,
Former Chief Election Commissioner of India
E-mail Id : gopalaswamin@gmail.com
- (II) SHRI RAMESH CHANDRA AGARWAL , IPS(Retd)
Former Director General of Police
E-mail Id : rcagarwal@rediffmail.com

ANNEXURE I

A). POWER TUBING TONG:

4.1/2 inch (114.3 mm) Hydraulic Power Tubing Tong for handling pipes from 1.050 inch (26.67 mm) to 4.1/2 inch (114.3 mm) O.D having, Quick change slide head design, Self aligning rotor, Automatic gripping & releasing jaws, Lift cylinder control, Spring hanger, Unitized hydraulic motor & throttle assembly, Torque meter, Front opening entry with safety door and Manual back-up assembly.

Operating Range : 1.050 inch (26.67 mm) to 4.1/2 inch (114.3 mm) O.D tubular.

Torque (maximum): Not less than 8000 ft-lbs (10847 NM)

Two Main Controls:

- 2 One for High Speed/ Gear & Low Speed/ Gear &
- 3 One for "Forward- Neutral -Reverse" rotation with Speed & Torque Control.

Hydraulic Requirement : 15 - 30 GPM @ 2500 PSI & 35 - 50 GPM @ 1000 PSI

RPM:

- High- 70 to 100 (approx) at Maximum Rated Capacity
- Low- 10 to 30 (approx) at Maximum Rated Capacity

Size : Length- 40 inch (1016mm) maximum & Width- 24 inch (610mm) maximum

Weight: 700 lbs (318 kgs)

Inlet & Outlet hydraulic line of tong should be equipped with flexible steel swivel joints with quick self-sealing coupling (Aeroquip type) & dust plug cap.

Each Power Tubing Tong should be complete with the followings:

- a. 2 sets of spring hanger assembly & turn buckles (one set fitted & one set extra) to compensate the downward movement of tong during operation & for proper leveling of tong.
- b. 2 sets of torque gauge (ft. lb scale) & tension load cell (one set fitted & one set extra).
- c. Manual Reversible Back-up Attachment, adjustable to handle pipe ODs 2.3/8inch (60.33 mm), 2.7/8inch (73.03 mm), 3.1/2inch (88.9 mm) & 4.1/2inch (114.3 mm).
- d. Each tong should be equipped with following sizes of jaw assemblies.
 - i) Jaw assembly for 2.3/8 inch (60 mm) OD casing with dies : 2 set
 - ii) Jaw assembly for 2.7/8 inch (73 mm) OD casing with dies: 2 set
 - iii) Jaw assembly for 3.1/2 inch (89 mm) OD casing with dies: 2 set
 - iv) Jaw assembly for 4.1/2 inch (114 mm) OD casing with dies: 2 set

Note: Each Tong should be fitted with 1 set of 2.7/8 inch Jaw-Assy out of the above. All the other above Jaw-Assys. are to be supplied as spares.

B). ACCESSORIES FOR EACH POWER TUBING TONG:

- (i) ¾ inch x 50 ft. (19 mm x 15.24 mtrs.) high pressure hose with self sealing coupling (Aeroquip type) and dust caps / plug matching with the tong : 2 Nos
- (ii) 1 inch x 50 ft (25.4 mm x 15.24 mtr) low pressure return hose with self sealing coupling (Aeroquip type) and dust cap / plug matching with the tong: 2 Nos.
- (iii) Extra die set for tong & back-ups : 5 Sets

C). Operation, maintenance, service & instructions manuals having detailed Schematic drawing indicating each & every part with Part Nos. : 3 Nos per Tong (i.e. total 6 Nos.)

General Notes for Bidders.

(Bidders should confirm each & every point clearly. Deviations, if any, should be highlighted in the quotation.)

- 1.0 Bids are invited under Single Stage Two Bid System. Bidders shall quote accordingly under Single Stage Two Bid System. Any offer not complying with the above will be rejected straightway.
- 2.0 Bid Rejection Criteria (BRC) and Bid Evaluation Criteria (BEC) vide **Annexure - II** shall be applicable to this Tender.
- 3.0 Technical Check-List and Commercial Check-list vide **Annexure - III** should be filled-up and submitted along with the offer.
- 4.0 The quotation must be submitted online and accompany detailed specifications of the offered product, forwarding relevant catalogue with drawings & literature (both in hard and soft copy) with their quotation failing which the offer will be liable for rejection.
- 5.0 The items shall be brand new, unused & of prime quality **with serial number and date of manufacture**. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. **Bidder to confirm the same.**
- 6.0 Spares list (recommended spares) for 2 (two) years trouble free operation and maintenance must be quoted in their bids. While quoting for these spares the bidders must take in to account the consumption pattern of the spares as deemed fit. The spares list shall contain the details about the part numbers, name of manufacturer, quantity, individual prices and list of possible sources for all the spares quoted and shall remain valid for a period of at least 2 years. However, the cost of these spares **will not be considered** for bid evaluation purpose.

- 7.0 Bidders are to indicate the name of manufacturer of each item and country of origin of the offered items and port of shipment.
- 8.0 In case the bidder is not Original Equipment Manufacturer (OEM), proper authorization certificate (in original) is required with a back up Warranty and Guarantee from the OEM to quote against this tender failing which the offer will be liable for rejection.
- 9.0 Oil India Purchase Order No and Date, manufacturer's name have to be embossed (die stamped) on the body of the item. Bidder must confirm the same categorically while quoting.
- 10.0 All items to be procured from same source for compatibility**
- 11.0 Six (6) sets each of Operation, maintenance, service & instructions manuals having detailed Schematic drawing indicating each & every part with Part Nos of offered item are to be supplied along with the supply in the event of order. All test reports shall be forwarded along with the supply. Bidder to confirm the same in their technical bid.
- 12.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in Toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
- 13.0 The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/E-01/2005 attached.
- 14.0 Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

BID REJECTION CRITERIA (BRC)/BID EVALUATION CRITERIA (BEC)**i) BID REJECTION CRITERIA (BRC)**

The bids must conform to the specifications, terms, and conditions given in the NIT. Bids shall be rejected in case the items offered do not conform to the required minimum / maximum parameters stipulated in the technical specifications and to the respective international / national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected:

(A) TECHNICAL:

- i) The Power Tubing Tong should be capable of handling 1.050 inch (26.67 mm) to 4.1/2 inch (114.3 mm) OD pipes.
- ii) The weight of Power Tubing Tong without back-up assembly should not exceed 700 lbs (318 kgs).
- iii) The width of Power Tubing Tong should not exceed 24 inch (610 mm)
- iv) The length of Power Tubing Tong should not exceed 40 inch (1016 mm)
- v) The maximum torque of Power Tubing Tong should be not less than 8000ft lbs (10847 NM).
- vi) The Power Tubing Tong should be complete with manual reversible back-up attachments adjustable, for handling 2.3/8 inch, 2.7/8 inch, 3.1/2 inch & 4.1/2 inch OD pipes.
- vii) The Power Tubing Tong should be equipped with jaw assemblies for handling 2.3/8 inch, 2.7/8 inch, 3.1/2 inch & 4.1/2 inch OD pipes.
- viii) The Power Tubing Tong should be complete with high pressure & low pressure hoses & fittings.
- ix) The Power Tubing Tong & its accessories should be from same source.

(B) COMMERCIAL:

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

- i) Bids are invited under **Single Stage Two Bid System**. Bidders shall quote accordingly under Single Stage Two Bid System. **Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.** The "Unpriced Bid" shall contain all techno-commercial details except the prices, which shall be kept blank. The "Price Bid" must contain the price schedule and the bidder's commercial terms and conditions.
Bidder not complying with above submission procedure will be rejected.
- ii) **Bid security of US \$ 2,400.00 or Rs. 1,08,000.00** shall be furnished as a part of the TECHNICAL BID (refer Clause Nos.9.0 & 12.0 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)). **Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration.** For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). Bank Guarantee towards Bid Security shall remain **valid till 23.07.2014.**
- iii) Validity of the bid shall be **minimum 180 days from the date of Technical Bid Closing Date.** Bids with **lesser validity will be rejected.**
- iv) Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of eighteen months from the date of shipment/dispatch or twelve months from the date of commissioning whichever is earlier

- against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
- v) Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for one year from the date of receipt and acceptance of goods or 18 months from the date of shipment whichever is earlier. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected
- vi) Bidders are required to submit the summary of the prices in their price bids as per bid format (Summary), given below :
- 1) Price Bid Format (SUMMARY) for Foreign Bidders :
- (A) Total material cost of 2 Nos. Hydraulic Power Tubing Tong
- (B) Packing & FOB Charges
- (C) Total FOB Port of Shipment value, (A + B) above
- (D) Ocean Freight Charges upto Kolkata, India
- (E) Insurance Charges
- (F) Total CIF Kolkata value, (C + D + E)
- (G) Total value in words :
- (H) Gross Weight :
- (I) Gross Volume :
- 2) Price Bid Format (SUMMARY) for Indigenous Bidders :
- (A) Total material cost of 2 Nos. Hydraulic Power Tubing Tong
- (B) Packing and Forwarding Charges
- (C) Total Ex-works value, (A + B) above
- (D) Excise Duty with Education Cess, (Please indicate applicable rate of Duty)
- (E) Sales Tax, (Please indicate applicable rate of Tax)
- (F) Total FOR Despatching station price, (C + D + E) above
- (G) Road Transportation charges to Duliajan
- (H) Insurance Charges
- (I) Assam Entry Tax
- (J) Total FOR Duliajan value, (F + G + H + I) above
- (K) Total value in words :
- (L) Gross Weight :
- (M) Gross Volume :
- vii) The item covered under this enquiry will be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence applicable Customs Duty for import of goods shall be ZERO. Indigenous bidders shall be eligible for Deemed Export. Excise Duty under Deemed Export exempted.
- viii) **Offers received without Integrity Pact duly signed by the authorized signatory of the bidder will be rejected**
- (II) BID EVALUATION CRITERIA (BEC) :
- Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria mentioned in Section D of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).

CHECKLIST

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE TICK "YES" OR "NO" TO THE FOLLOWING QUESTIONS IN THE RIGHT HAND COLUMN.

(A) TECHNICAL CHECKLIST

SI No.	REQUIREMENT	COMPLIANCE	REMARKS(IF ANY)
1.	Whether the offered power Tubing Tong is for handling pipes from 1.050 inch (26.67 mm) to 4.1/2 inch (114.3 mm) OD?		
2	Whether the offered Power Tubing Tong is having lift cylinder control?		
3	Whether the offered Power Tubing Tong is having spring hanger?		
4	Whether the offered Power Tubing Tong is having torque indicator & tension load cell?		
5	Whether the offered Power Tubing Tong is having two main controls i.e. one for 'Forward-Neutral-Reverse' movement with speed and torque control & other for 'High speed –Low speed'?		
6	Whether the offered Power Tubing Tong is complete with manual reversible back-up attachment, adjustable, for handling 2.3/8 inch, 2.7/8 inch, 3.1/2 inch & 4.1/2 inch OD pipes?		
7	Whether the offered Power Tubing Tong is equipped with jaw assemblies for handling 2.3/8 inch, 2.7/8 inch, 3.1/2 inch & 4.1/2 inch OD Pipes?		
8	Whether relevant catalogues, drawing & literature of offered items are enclosed?		
9	Whether the complete dimensional details of offered items are indicated?		
10	Whether the list of recommended spares of Power Tubing Tong & back up assemblies for 2 years operations is enclosed?		
11	Whether the name of manufacturer & country of origin indicated?		
12	Whether Authorization with warranty from the manufacturer enclosed (for supply houses/agents quoting for the items) with the quotation?		
13	Whether all the items/ sub items including accessories are quoted and will be supplied if order placed?		

Offer Reference:

Name of the Bidder:

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE TICK "YES" OR "NO" TO THE FOLLOWING QUESTIONS IN THE RIGHT HAND COLUMN.

(B) COMMERCIAL CHECKLIST

SI No.	REQUIREMENT	COMPLIANCE	REMARKS(IF ANY)
1.0	Whether bid submitted under Single Stage Two Bid System?		
2.0	Whether quoted as manufacturer?		
2.1	Whether quoted as Supply House/Distributor. To Specify		
2.2	If quoted as Supply House/ Distributor.		
	(a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Supply House for the product offered?		
	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?		
3.0	Whether ORIGINAL Bid Bond (not copy of Bid Bond) sent separately? If YES, provide details.		
	(a) Amount :		
	(b) Name of Issuing Bank :		
	(c) Validity of Bid Bond :		
3.1	Whether offered firm prices?		
3.2	Whether quoted offer validity of Six months from the date of closing of Tenders?		
3.3	Whether quoted a firm delivery period?		
3.4	Whether agreed to the NIT Warranty Clause?		
3.5	Whether confirmed to submit PBG as asked for in NIT?		
3.51	Whether agreed to submit PBG within 30 days of placement of order?		
3.6	Whether Price submitted as per Price Schedule (refer Para vi of BRC vide Annexure –II)		
3.61	Whether cost of Recommended Spares for 2 years of operations quoted?		
3.7	Whether quoted as per NIT (without any deviations)?		
3.71	Whether quoted any deviation?		
3.72	Whether deviation separately highlighted?		
3.8	Whether indicated the country of origin for the items quoted?		
3.81	Whether technical literature/catalogue enclosed?		
3.82	Whether weight & volume of items offered indicated?		
4.0	For Foreign Bidders – Whether offered FOB/FCA port of dispatch including sea / air worthy packing & forwarding?		
4.1	For Foreign Bidders – Whether port of Shipment indicated.		

	To specify?		
4.2	Whether Indian Agent applicable?		
	If YES, whether following details of Indian Agent provided?		
	(a) Name & address of the agent in India – To indicate		
	(b) Amount of agency commission – To indicate		
	(c) Whether agency commission included in quoted material value ?		
5.0	For Indian bidders – Whether indicated the place from where the goods will be dispatched. To Specify :		
5.1	For Indian Bidders – Whether road transportation charges up to Duliajan quoted?		
5.2	For Indian Bidders Only – Whether offered Ex- Works price including packing/forwarding charges?		
5.3	For Indian Bidders only – Whether indicated import content in the offer ?		
5.4	For Indian Bidders Only – Whether offered Deemed Export prices ?		
5.5	For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted ?		
6.0	Whether all BRC/BEC clauses accepted ?		

Offer Reference:**Name of the Bidder:**